

## Darwin Initiative Main/Post/D+ Project Half Year Report (due 31 October 2016)

<b>Project Ref No</b>	DPLUS047
<b>Project Title</b>	DPLUS047: Reduce, reuse, recycle – developing a waste management strategy for Ascension
<b>Country(ies)/Territory(ies)</b>	Ascension Island
<b>Lead Organisation</b>	Ascension Island Government (AIG)
<b>Partner(s)</b>	Waste & Resource Action Programme (WRAP)
<b>Project Leader</b>	<i>Mr Mike Haworth</i>
<b>Report date and number (e.g., HYR3)</b>	<i>27<sup>th</sup> October 2016 and 161027 DPLUS047 HY Report 201617</i>
<b>Project website/ Twitter/ Blog/ Instagram etc</b>	<i>N/A to date</i>
<b>Funder (DFID/Defra)</b>	<i>Defra</i>

### 1. Outline progress over the last 6 months (April – Sept) against the agreed baseline timetable for the project (if your project has started less than 6 months ago, please report on the period since start up to end September).

#### 1 Outline Progress against agreed baseline timetable

1.1 As part of Output 1 of the project, a project manager has been successfully appointed (Output 1.1). This appointment has been delayed through a longer than anticipated recruitment period, followed by a 3 month notice period served by the individual appointed. This has extended the planned timetable and hence delivery of objectives by approximately 29 weeks.

#### 2 Progress to date

*The reporting period stated above is from April to Sept; however, actual progress within October is presented below for the reader's interest.*

2.1 For the following project Outputs, progress achieved is presented:

2.2 Output 1.1 – Project Manager appointed and is now on Ascension Island. Initial site visits made to current waste site and familiarisation made with current waste handling techniques with the operations team of AIG.

2.3 Output 1.3 – Initial contact made with technical experts; Waste and Resources Action Programme (WRAP) to agree the basis of their appointment to the project.

2.4 Output 2 – Contact made with waste management representatives on other South Atlantic Overseas Territories (SAOTs) – St Helena and the Falkland Islands. The principle of benefit through partnership across the SAOTs has been recognised. With initial discussions with St Helena having identified their experience in developing small island waste management strategies and highlighting waste glass as a potential area for synergy between the islands.

2.5 Output 3 – AIG stakeholder meetings commenced to understand local expertise, waste streams and opportunities for waste processing on island.

2.6 Output 4 – Preparation of the protocols and processes required for the determination of

the “waste wheel” have started. These to date have focussed on the logistical matters of waste collections and the safe means of conducting the waste composition analysis.

**2a. Give details of any notable problems or unexpected developments/lessons learnt that the project has encountered over the last 6 months. Explain what impact these could have on the project and whether the changes will affect the budget and timetable of project activities.**

See the comments in Section 1. and the relevant change request (*our reference: 161027 DPLUS047 change-request-form 1*) that has been raised with LTS International.

To summarise here; the project has been delayed by approx. 29 weeks with no impact on the value of the overall budget, however, the timings of this delay necessitate spend which will take place beyond the end of financial year (FY) 2017/18, that is, beyond 31<sup>st</sup> March 2018, into FY 2018/19. The value of the spend in FY 2018/19 is £19,995.

The sequencing of project activities will remain unchanged.

**2b. Have any of these issues been discussed with LTS International and if so, have changes been made to the original agreement?**

Discussed with LTS: Yes/No

Formal change request submitted: Yes/No

Received confirmation of change acceptance Yes/No

**3a. Do you currently expect to have any significant (e.g., more than £5,000) underspend in your budget for this year?**

Yes  No  Estimated underspend: £-£18,861

**3b. If yes, then you need to consider your project budget needs carefully.** Please remember that any funds agreed for this financial year are only available to the project in this financial year.

If you anticipate a significant underspend because of justifiable changes within the project please submit a rebudget Change Request as soon as possible. There is no guarantee that Defra will agree a rebudget so please ensure you have enough time to make appropriate changes if necessary.

**4. Are there any other issues you wish to raise relating to the project or to Darwin’s management, monitoring, or financial procedures?**

If you were asked to provide a response to this year’s annual report review with your next half year report, please attach your response to this document.

Please note: Any **planned** modifications to your project schedule/workplan can be discussed in this report but **should also** be raised with LTS International through a Change Request.

Please send your **completed report by email** to Eilidh Young at [Darwin-Projects@ltsi.co.uk](mailto:Darwin-Projects@ltsi.co.uk) . The report should be between 2-3 pages maximum. **Please state your project reference number in the header of your email message e.g., Subject: 22-035 Darwin Half Year Report**